



19 JUN 1977

MEMORANDUM FOR: Director of Training

FROM: [REDACTED]

Chief, Training Services Staff

SUBJECT: Television Production System for the
Headquarters Auditorium

1. The Instructional Technology Group (ITG) was assigned the task of identifying and recommending an appropriate color television production system for installation in the Headquarters auditorium. This paper constitutes a report of the Group's findings.

SYSTEM COMPONENTS AND CRITERIA

2. The system would consist of the following basic components:

- Two fully equipped color cameras
- One color production switcher
- Camera monitors (B&W)
- One color monitor
- One wave form monitor
- One vectorscope
- Appropriate amplifiers
- Appropriate cables
- Appropriate enclosures

3. The following criteria were used in evaluating vendor proposals:

- Cameras and associated equipment is to be of broadcast quality.
- Equipment is to have quick response capability.
- Equipment is to be portable with independent camera capability.

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SUBJECT: Television Production System for the Headquarters Auditorium

Note: Current plans for auditorium operations call for the use of equipment operated by the OCR Pictorial Services Branch in order to record video programs. This would be done via a coaxial line which is already installed between the Headquarters Building and the auditorium control room. An option to this plan is suggested under Recommendations.

ACTION TAKEN

4. A statement of work was prepared describing, in general terms, the requirements for the auditorium television system. This statement was then issued to five television systems and equipment companies, with a request for their proposals. All companies responded. They are: STATINTL



5. The intended result of the statement of work was to invite the selected companies to propose a system incorporating the particular line of equipment with which they are most closely associated. All companies were notified by the ITG project officer that their proposals, if accepted, would be subject to customer refinements. The companies agreed to any proposal change which would be in the best interest of the Agency.

6. All companies inspected the Headquarters auditorium before submitting proposals. The camera proposed by each company was tested in the auditorium under a variety of lighting conditions, and a videotape of each camera's performance made for later evaluation.

CONSULTATIONS AND OPINIONS

7. Two primary consultants were engaged at no cost to the Agency:



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